

## Job Description

### Job title: Trophy Secretary

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1. To ensure that the trophies are logged and recorded..
2. To collect and hand to appropriate people when required.
3. To liaise with Competition Secretary and any other people regarding trophies.

### Requirements:

The ideal applicant will have good organisational and communication skills.

### Reporting to:

The Swindon Dolphin Executive Committee.

### Appointed by:

Nominated by the Swindon Dolphin Membership at the clubs AGM as per the Swindon Dolphin Constitution.